

Town Council Meeting

February 12th, 2024

Westport Community Building

The Westport Town Council met in regular session at the Westport Community Building, with the following present, Bryan Gatewood, Russell Wilson, Jennifer Hryb, Dolores Honeycutt, and Clerk Treasurer, Gloria Alumbaugh. Bryan Gatewood called the meeting to order at 6:30pm, followed by the Pledge to the Flag.

Approval of the Minutes from the January 8th and January 23rd, 2024 Council Meetings:

Bryan made a motion to approve both the January 8th and January 23rd minutes, seconded by Jennifer Hryb. Vote 4:0

Approval of Funeral Deeds, Adjustments, Payroll Vouchers and Monthly Bills:

Bryan made a motion to approve funeral deeds, adjustments, payroll vouchers, monthly bills, and year-end reports which were seconded by Dolores, Jennifer, and Russell. Vote 4:0

Approval of Annual Finance Report for 2023 to be submitted to Gateway:

Bryan made a motion to approve the 2023 Annual Finance Report, seconded by Jennifer. Vote 4:0

Commonwealth Update:

Rachel Runge gave an update on the Wastewater project, stating that once USDA approves all requested documents, the project can go to bid. Bryan explained to the council that he signed the Right of Way Certification at the Construction meeting and made a motion to approve the Right of Way Certification, seconded by Russell. Vote 4:0

Comcast Cable Presentation of Services:

Jason, from Comcast, presented the opportunity to upgrade services and asked the council for permission to meet with the Westport Police Department and Clerk Treasurer's office to review upgrades. Bryan stated that anything requiring additional cable charges would need to be presented to the council for approval.

Westport Community Building Board Report:

Melissa Deppe reported that Damon will be hanging the new sign soon and that the board is pursuing grant money for new refrigerators and flooring in the back room. Melissa asked about setting up a donation account for the Community Building and about how much money was set aside in 2024 for the Community Building. Gloria answered that there is \$20,000 budgeted for community building updates and a donation account could be set aside for the community building.

Special Session Date:

The council agreed to hold an Executive session on March 15th at 3 PM at the Westport Town Hall to discuss upcoming litigation.

Bryan announced that there is a community meeting tomorrow at 4pm to survey local residents in preparation to apply for grant funding at the Westport Town Hall.

ARP Funds (\$142,957.48):

The council briefly discussed ways to spend the rest of the ARP funds.

Police Department Purchase Approval for New Vests:

Joseph Talkington presented the estimate of \$2,463.48 to the council for review, stating that the vests are supposed to be updated every 4 years. Bryan made a motion to approve the police vest purchase, seconded by Russell. Vote 4:0

Saylor Housing Development:

No one present to discuss topic

Public Works Superintendent Report:

Damon reported that poles were installed next to sidewalks on N. Poplar St. to prevent large vehicles from driving over the sidewalks. Community Crossing Matching Grant Applications have been submitted for street and sidewalk updates on Main Street going from Range to East, stopping at Shady Lane.

106 S Poplar St – Trevor Moore:

Trevor questioned the council about the letter he was sent stating that his vehicle was registered and not any worse than the neighbors'. After a discussion of the property clean-up, Bryan extended Trevor's deadline to March 11th which would be discussed at the next council meeting. Trevor also asked if the sidewalks in front of the property were due for repair which Damon told him were not in upcoming plans. Trevor asked if gravel could be put in the alley between his property and Barb's Babes, which Damon said the town would look at.

Fishing Permit Update for Waterplant Reservoir:

Russell made a motion to approve the annual fishing permit, seconded by Bryan. Vote 4:0


From the Floor:

Bryan gave a report on how his Tuesday office hours are going which included multiple meetings with Westport residents, town employees, and the town attorney.

Brian Ross answered Dolores's questions regarding a sewer issue and stated that he and Damon would work to resolve the issue on his property.

Allison Henney asked the town to consider filling a deep drop-off at the intersection of Dean and West Mulberry St. Damon stated that he would check out the issue.


Russell made a motion to close the February monthly meeting, seconded by Bryan.




Council President




Vice President




Council Member



Council Member



Council Member



Attest: Clerk Treasurer