

**Ordinance 2020-13**

**AN ORDINANCE TO AUTHORIZE THE PAYMENT OF  
CERTAIN CLAIMS PRIOR TO COUNCIL APPROVAL**

WHEREAS, Indiana Code 36-5-4-12 allows a town council to adopt an ordinance allowing the town fiscal officer to pay certain types of claims prior to board allowance.

WHEREAS, the Town Council desires for all payments made by the Town to be made without penalty, interest, late fees, or other charges incurred due to the schedule of Council meetings.

WHEREAS, the Town of Westport wishes to approve the payment of certain claims prior to Council approval.

Therefore, be it ordained by the Town Council that:

Town of Westport Clerk-Treasurer shall be allowed to pay the following types of claims prior to the approval of the Town Council:

1. License fees or permit fees
2. Insurance premiums
3. Payments to utilities
4. Maintenance or service agreements and contracts
5. Bond payments
6. Credit Card payments
7. Payroll
8. Payments to State and Federal taxing authorities
9. Expenses that must be paid because of emergency circumstances
10. Other contractual arrangements as approved by the Town Council on a case-by-case basis
11. Other expenses as described in an Ordinance

All payments made in accordance with this ordinance shall be paid only after a detailed invoice that is in compliance with audit requirements is presented to the Clerk-Treasurer.

Initials of Town Council:

All claims paid in accordance with this ordinance shall be presented to the Town Council for review and allowance at the next meeting following the preapproved payment of the expense.

Prepayment of invoices not related to Town of Westport business is not authorized.

Payment in advance of services rendered is not authorized by this ordinance.

This ordinance is adopted in compliance with Indiana Code authorizing a Town to pay for certain purchases prior to Town Council approval.

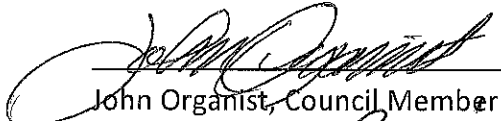
This ordinance shall be in full force and effect this 9<sup>th</sup> day of November, 2020.

Ayes

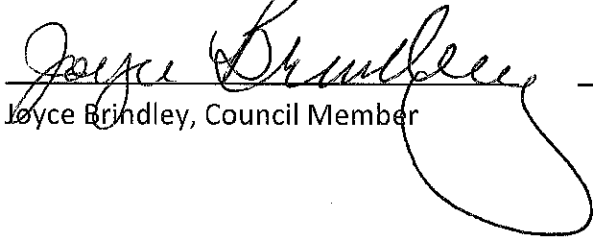
Nays

  
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Harry Pray III, Council President

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John Organist, Council Member

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Joyce Brindley, Council Member

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Attest:

  
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Clerk-Treasurer