

**TOWN OF WESTPORT  
ORDINANCE 2020-1**

**AN ORDINANCE TO ESTABLISH COUNCIL PRESIDENT AND VICE PRESIDENT**

**WHEREAS**, the Town Council of Westport, Indiana has determined that the affairs of the town would be best served with an appointed Council President and Vice President.

**NOW THEREFORE BE IT ORDAINED AS FOLLOWS:**

**Section One.** A Council President and Vice President shall be elected by the Council from among its members at the first regular meeting of the Council in January each year. If the Council chooses, it may elect a First Vice President and Second Vice President. If a First and a Second Vice President have been elected, any reference in this code simply to the Council Vice President shall generally be considered as a reference to either or both the First and Second Vice Presidents, except the First Vice President shall be the first of the two to assume the responsibilities of the President, as President Pro Tempore, during the President's absence or disability.

**Section Two.** The Council President and Vice President shall be elected to one-year terms.

**Section Three.** A Council member serving as either President or Vice President may be removed and replaced by another Council member in the position by a majority vote of the Council.

**Section Four.** The President shall be the presiding officer at all Council meetings, unless he or she is absent or otherwise unable to serve as presiding officer. If the President is unable to preside at a Council meeting, the Vice President shall be the presiding officer. If neither the President nor Vice President are able to serve as presiding officer at a Council meeting, the remaining Council member shall choose who shall be presiding officer for the meeting.

**Section Five.** The President shall be responsible for the preparation of the agendas for Council meetings.

**Section Six.** When the Council is not meeting, the President shall serve as the primary Council contact for the Town Attorney and for any outside entities, including representatives of the media, who seek information from or business with the Town Council.

**Section Seven.** The President and Vice President may have any other additional powers delegated to them by the council, by its written rules or by specific directive of the Council.

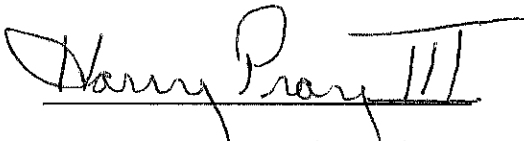
**Section Eight.** The President shall have any and all powers provided to this position by state statutes.

**Section Nine.** The President may, with notice given to other Council members, delegate his or her authority with respect to a specific matter to the Vice President or other member of the Town Council.

**ADOPTED** this 13<sup>th</sup> day of January, 2020.

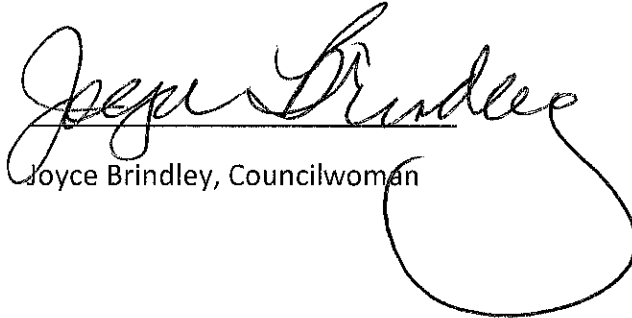
Town Council of Westport

Attest:

  
Harry Pray III, Council President

  
Gloria Alumbaugh, Clerk Treasurer

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John Organist, Council Vice President

  
Joyce Brindley, Councilwoman