

Town Council Meeting
November 14th, 2022
Westport Town Hall

The Westport Town Council met in regular session at the Westport Town Hall, with the following present; Harry Pray III, President, John Organist, Joyce Brindley, and Gloria Alumbaugh. Harry Pray called the meeting to order at 6:30 pm followed by the pledge to the flag.

Signing of Monthly Minutes, Funeral Deeds, Payroll Vouchers, & Monthly Bills:

John made a motion to approve all monthly documents, seconded by Joyce.

Commonwealth Project Update:

Commonwealth project manager, Rachel Runge, presented updates on the Water and Wastewater projects. Rachel requested council approval for the Stream Calibration agreement which was approved and signed by Harry.

Employee Handbook Update – Resolution 2022-7:

Harry read Resolution 2022-7 which John made a motion to approve, seconded by Joyce. Vote 3:0

Ordinance 2022-10 Traffic Regulation on Town Streets:

Harry read Ordinance 2022-10 and John made a motion to approve the Ordinance on the first reading which was approved by Joyce. John then made a motion to approve Ordinance 2022-10 after a correction is made regarding citation of the previous Ordinance, seconded by Joyce. Vote 3:0

Ordinance 2022-9 Wage & Compensation for 2023:

Harry read the Wage Ordinance and there was one public comment. Bryan Gatewood asked what was the percentage of increase and Gloria told him 6%.

USDA Forms:

Gloria presented USDA form RD442-21, Right of Way Certificate which was approved by council and signed by Harry.

Utility Turn-On Fees & Procedures:

Gloria discussed the current turn on fee, \$30, after disconnection of services due to non-payment asking the council for their input since it is costing the town approximately \$60 to turn off a customer's water due to non-payment. The council discussed amending the current fees to cover the operating cost to complete disconnections each month.

Utility Adjustments:

- **Cross** - The council reviewed documentation and John made a motion to approve the sewer adjustment, seconded by Joyce.

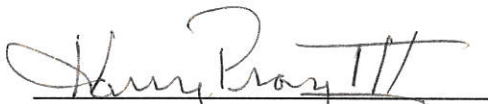
From the Floor:

Connie Davis asked the town council to approve a short parade on November 26th from the Community building to the Gazebo at the pocket park which was approved by council.

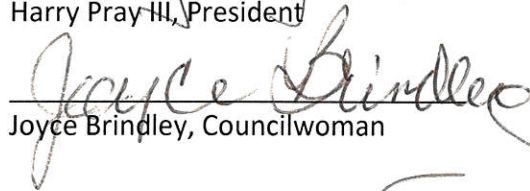
Damon Land submitted a letter of resignation to the council from his position as a reserve police officer for the Town of Westport.

Bryan Gatewood commented on how well the polls were attended this year versus previous years. Clerk Treasurer, Gloria Alumbaugh reported that the State Board of Accounts audit for 2019-2021 is officially complete and the public may access the report on the SBOA website. Gloria added that the Clerk's Office received compliments on how well the audit went due to the town's organized records, consistent procedures, and accurate daily practices.

John made a motion to close the monthly meeting, seconded by Joyce.



Harry Pray III, President



Joyce Brindley, Councilwoman



John Organist, Vice President



Attest: Gloria Alumbaugh